



STERI-PACK INSTRUCTIONS SHEET

<p>1.</p>		<p><i>The Steri-Pack consists of the following:</i> Sharps containers, a lid and a Steri-Kit.</p> <p>The contents of the Steri-Kit include 2 cytotoxic labels, a yellow bag, a zip tie, a service request form, an instructions sheet and a strip of Steri-Tape.</p>
<p>2.</p>		<p><i>Lid assembly (use to close box during waste collection)</i></p> <p>The first step is to assemble the lid by folding the creases on the long side of the lid, and the flaps on the upper portion of the same side. Hold up the flaps on the side so that they're vertical, then fold the short side over top until it fits into the small slots below.</p>
<p>3.</p>		<p><i>Returned / collected sharps containers</i></p> <p>Remove all contents from the Steri-Pack box, insert the yellow bag liner provided and fold it over the box flaps. Now you're ready to pack the sharps containers as you collect them.</p> <p>When the used containers are returned to the pharmacy, ensure the container lids are securely closed, then place them facedown in the Steri-Pack box.</p>
<p>4.</p>		<p><i>Safe storage</i></p> <p>Keep the lid on Steri-Pack box to seal it until all sharps containers are received and the box is completely filled with sharps containers.</p>
<p>5.</p>		<p><i>When box is full and ready for pickup</i></p> <p>When the Steri-Pack box is full, it should look like this photo.</p>



6.		<p>Seal bag—safe and secure for transport</p> <p>Securely seal the bag by grabbing the top of the bag and twisting in a clockwise motion. Once this is complete, apply the zip tie to securely close the bag.</p>
7.		<p>Seal box</p> <p>Seal the box closed with the Seri-Tape provided. This will ensure waste is packaged correctly for safe handling pickup.</p>
8.		<p>Service Request Form (If pharmacist is NOT on a regular service schedule)</p> <p>Complete, then fax or email the Service Request Form provided in the Steri-Kit. (You only have to complete this if you are NOT already on a service schedule or do NOT have a pickup date).</p>

STERI-PACK INSTRUCTIONS SHEET FOR CYTOTOXIC WASTE

THESE ADDITIONAL STEPS APPLY IF YOU HAVE CYTOTOXIC WASTE

1.		<p>Cytotoxic labels on sharps containers</p> <p>If you are dispensing cytotoxic injectable medications, a cytotoxic label needs to be applied to the sharps container you provide to your customer.</p> <p style="text-align: center;">Please contact Stericycle at 1-866-783-7422 if you require additional labels.</p>
2.		<p>Returned / collected sharps containers</p> <p>As your customers return their sharps containers, ensure the tops of the containers are securely fastened closed, then placed facedown in the Steri-Pack box. Cytotoxic sharps containers can be packaged with regular sharps containers in the same box.</p>
3.		<p>Cytotoxic labels on Steri-Pack box</p> <p>When your Steri-Pack box is full and contains at least one cytotoxic sharps container, put a cytotoxic label on the outside of the Steri-Pack box, as illustrated in photo.</p>